

Report for Action

To: WPC Session on November 11, 2018

From: WPC Personnel Committee, co-chairs Anne Hedelt & Will Hochstetler

Subject: Job description for Associate Pastor for University and Social Justice Ministries

**Background:**

The Personnel Committee developed the attached job description in support of the Nominating Committee's search for a new Associate Pastor and is intended to be used in their development of the Ministry Information Form (MIF).

This job description is based on the one used with Tracy Howe Wispelwey with the following major changes:

- References to the Peace, Justice and Inclusion Committee have been changed to reflect its new status as a Division. Some PJI committees are also listed but without the intent to list all committees.
- Revised the statement that this pastor "will supervise the Coordinator of University Ministry", with a more generic "will supervise any staff or students assigned to this effort".
- Reorganized the responsibilities to clearly focus on the two primary areas of University Ministry and Christian Mission.

Personnel asks Session to approve this job description.